

# Information on Licence Eligibility

For Licence Application/Renewal



If you are currently earning self-employed income

You can apply or renew (licensee) if you are up-to-date with your MediSave payable<sup>1</sup>.

Refer to Section A for instructions to retrieve a PDF copy of your MediSave payable statement with your licence eligibility status<sup>2</sup>.



If you are aspiring to earn self-employed income<sup>3</sup>

You can apply for (licensee) as you have no outstanding MediSave payable<sup>4</sup>.

Refer to Section B for instructions to retrieve information on your licence eligibility status<sup>5</sup>.

<sup>1</sup> The MediSave payable statement is generated for licensees who are up-to-date with their MediSave payable. Licensees who are not up-to-date with their MediSave payable will not be able to generate a MediSave payable statement. To find out more about the Self-Employment Dashboard (SED) and how to generate a MediSave payable statement, visit <https://www.cpf.gov.sg/selfemployedmatters>.

<sup>2</sup> Licensees who are up-to-date with their MediSave payable will be able to generate a MediSave payable statement. Licensees who are not up-to-date with their MediSave payable will not be able to generate a MediSave payable statement. To find out more about the Self-Employment Dashboard (SED) and how to generate a MediSave payable statement, visit <https://www.cpf.gov.sg/selfemployedmatters>.

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## SECTION A: IF YOU ARE CURRENTLY EARNING SELF-EMPLOYED INCOME

To retrieve your MediSave payable statement, log in to the Self-employment dashboard using your Singpass



1 Log in to my cpf

using your Singpass via [cpf.gov.sg/member](https://www.cpf.gov.sg/member)

**Tip:** You can apply for your Singpass via [www.cpf.gov.sg/member](https://www.cpf.gov.sg/member) if you do not have one.



2 Under my cpf, access Self-employment dashboard under My dashboards



3 Click on the PDF icon at the top right of the MediSave payable statement section to generate a PDF copy of your MediSave payable statement

**Tip:** It is recommended to password-protect the MediSave payable statement before sharing with others as it contains your personal information.

You may submit your MediSave payable statement as proof of eligibility.

**Warning:** If you have outstanding MediSave payable, please note that you will be cleared for application or renewal of your licence/business registration after your first successful GIRD deduction.

## SECTION B: IF YOU ARE ASPIRING TO EARN SELF-EMPLOYED INCOME

To retrieve information on your licence eligibility status, log in to the Self-employment dashboard using your Singpass

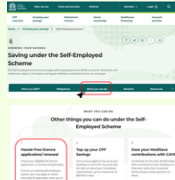


1 Access CPF's Saving under the Self-Employed Scheme page via [cpf.gov.sg/selfemployedmatters](https://www.cpf.gov.sg/selfemployedmatters)

2 Under "What you can do", click "Check your status" under Hassle-free licence application/ renewal.

You will need your Singpass to log in to the Self-employment dashboard.

**Tip:** You can apply for your Singpass via [www.cpf.gov.sg/you/sg](https://www.cpf.gov.sg/you/sg) if you do not have one.



After logging in with your Singpass, you will be directed to the Self-employment dashboard.

4 You may submit a screenshot of your Self-employment dashboard as proof of eligibility.



**Tip:** It is recommended to password-protect the screenshot of your Self-employment dashboard before sharing with others as it contains your personal information.



Scan QR code or visit [cpf.gov.sg/selfemployedmatters](https://www.cpf.gov.sg/selfemployedmatters) for more information on the Self-Employed Scheme (SES)