Central Provident Fund Board
cpf.gov.sg

Apply for GIRO for MediSave Contributions

This form may take you 10 minutes to complete.

Form GIRO SE 04/2025

IMPORTANT: This form is to authorise the debiting of funds from your bank account for the payment of such amount indicated in the standing instructions to the CPF Board for MediSave Contributions as a Self-Employed Person (SEP) to your own CPF Account or to another SEP's CPF Account on his behalf. **Please read overleaf "Information on Application for GIRO" before completing the form. Do not email this form** as original signature(s) is required. **Bank account holder must sign against any amendments made. DO NOT use correction fluid/tape.**

Section 1: For Applicant's Completion

1 Applicant's Particulars

Name of Applicant

NRIC No.

SE

DDA reference no.

1. I/We authorise the Bank to process the Billing Organisation's (BO), **Central Provident Fund Board**, instructions to debit and credit my/our bank account.
2. The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also have the discretion to allow the debit even if this results in an overdraft on the account and impose charges accordingly.
3. This authorisation will remain in force until the Bank's written notice sent to my/our address last known to the Bank; upon the Bank's receipt of my/our written revocation; or upon the Bank's receipt of the notice of expiry from the BO.

2 Bank Details

Name (as in Bank Account)

Bank's Name

Bank Account No.

Contact No.

Email

Signature(s)/Thumbprint(s) as in Bank's records*

Date:

*For thumbprint(s), you must approach your respective Bank with your identification documents for verification. For signature(s), you have the option to approach your respective Bank for verification.

Your GIRO application will be processed by your Bank within 21 working days.

Section 2: For CPF Board's Completion

CPF Board's Account Details — SWIFT BIC: OCBCSGSGXXX — Account No.: 501600001001

Debiting Account Details — SWIFT BIC: _____ — Account No.: _____

Section 3: For Bank's Completion

To CPF Board: The application is hereby **REJECTED** because:

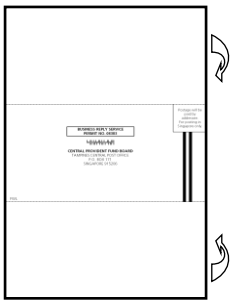
► *Please tick all applicable reasons*

- ☐ Signature/Thumbprint differs from bank's records
- ☐ Signature/Thumbprint incomplete/unclear
- ☐ Account operated by signature/thumbprint
- ☐ Wrong account number
- ☐ Amendments not countersigned by Bank Account Holder
- ☐ Others: _____

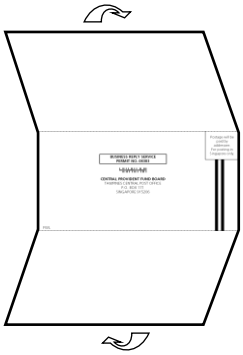
Authorised Signature and Stamp of Bank

Name: *Date:*

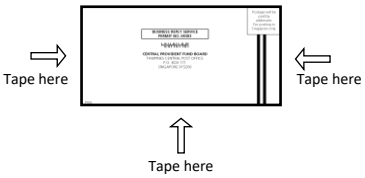
How to use the Business Reply Envelope?



Step 1
Fold along the dotted lines. Fold the top and bottom sections inwards with the mailing address in front.



Step 2
Enclose your documents within the sleeve created in Step 1.



Step 3
Seal the edges with clear tape to secure your documents inside.

Postage will be paid by addressee. For posting in Singapore only.

BUSINESS REPLY SERVICE
PERMIT NO. 00325

PRIVY Box No. 920651
Singapore 929292

Information on Application for GIRO

- The CPF member will receive a notification on the status and effective date of the GIRO arrangement upon the bank's approval of the application.
- Please ensure you have enough balance in your bank account before the deduction date. If you have set a payment limit on your GIRO deduction with your bank, ensure that the limit is sufficient to pay for the MediSave Contributions. Some banks may charge an administrative fee for each unsuccessful deduction.
- If the CPF member has an existing GIRO arrangement with CPF Board and wishes to change the bank account, a new GIRO application form will need to be completed. The deduction for MediSave Contributions from the existing bank account will continue until the new GIRO application is approved.
- If the CPF member is an undischarged bankrupt, they must first obtain approval from the Official Assignee to make MediSave Contributions.
- GIRO deductions for any outstanding MediSave Contributions will be made on the 25th of the month (or the next working day if the 25th falls on a Saturday, Sunday or public holiday).

For more information, please visit cpf.gov.sg or call us at 1800-227-1188.