



<Letter No.>

Name  
Address

CPF Notice No.:

**CENTRAL PROVIDENT FUND ACT 1953**  
**NOTICE TO ATTEND COURT UNDER SECTION 62**

You are charged with committing the following offence(s):

(SEE ATTACHED)

**OFFER OF COMPOSITION**

After you have settled your unpaid MediSave contributions, you may have the above offence(s) compounded by paying the composition sum of <\$\_\_\_\_> by <DD MMMMM YYYY>.

**UPON PAYMENT OF THE COMPOSITION SUM, YOUR ATTENDANCE IN COURT WILL NOT BE NECESSARY.**

**IF THE COMPOSITION SUM IS NOT PAID**

**TAKE NOTICE** that you are required to attend **in person** before Court No. <123> at the State Courts, 1 Havelock Square, Singapore 059724 on <DD MMMMM YYYY> at <6:00 pm> to answer to the above charge(s).

Please take note that if the court finds you guilty of the above charge(s), the court may impose a fine or imprisonment or both on you. In addition, under Section 61B of the Central Provident Fund Act, the court may, upon your conviction, order you to pay your unpaid contributions together with any composition sum, as certified by an officer appointed by the Central Provident Fund Board.

If you, without just excuse, fail to attend in person before the court on the date and time stated in any summons or notices, the court may hear and determine the charge in your absence. A warrant for your arrest may also be issued to compel your attendance in court.

Issued by: <Name and particulars of issuing officer>

Date of issue: <DD MMMMM YYYY>

This is a computer-generated notice which requires no signature.