



[Letter number]

Name:

Address:

CPF Submission No. :

CPF Notice No. :

**CENTRAL PROVIDENT FUND ACT 1953
NOTICE TO ATTEND COURT UNDER SECTION 62**

You are charged with committing the following offence(s):

(SEE ATTACHED)

OFFER OF COMPOSITION

After you have refunded or transferred to your ordinary or special account (as the case may be) the amount which the Central Provident Fund Board had directed you to refund or transfer under any regulations made under section 77(1)(n) of the Central Provident Fund Act, you may have the above offence(s) compounded by paying the composition sum of \$_____ by [date].

UPON PAYMENT OF THE COMPOSITION SUM, YOUR ATTENDANCE IN COURT WILL NOT BE NECESSARY.

IF THE COMPOSITION SUM IS NOT PAID

TAKE NOTICE that you are required to attend **in person** before Court No. ____ at the State Courts, 1 Havelock Square, Singapore 059724 on [date of mention] at [time] to answer to the above charge(s).

Please take note that if the court finds you guilty of the above charge(s), the court may impose a fine or imprisonment or both on you. In addition, under Section 61B of the Central Provident Fund Act, the court may, upon your conviction, order you to refund or transfer to your ordinary account or special account (as the case may be), in accordance with such directions as the Central Provident Fund Board may give, the amount certified by an officer appointed by the Central Provident Fund Board to be due from you at the date of the refund or transfer.



If you, without just excuse, **fail to attend in person** before the court on the date and time stated in any summons or notice, including this notice, the court may hear and determine the charge in your absence. A warrant for your arrest may also be issued to compel your attendance in court.

Issued by: [Name and particulars of issuing officer]

Date of issue:

This is a computer-generated notice which requires no signature.

SAMPLE