



This form may take you 25 minutes to complete.

IMPORTANT:

1. This form is only applicable if you are not a Singapore Citizen or Permanent Resident, and you do not hold a valid Singapore Work Permit or Employment Pass.
2. If you are a **non-Malaysian residing in West Malaysia**, please only submit your form **from 1 January 2024**.
3. This form should be completed at a CPF Service Centre if you are in Singapore. An appointment is required.
4. Please sign against any amendment made. **DO NOT** use correction fluid/tape as it will render this form void. It is an offence to make any false statement or to produce any document which is false for any purpose in connection with this application.
5. Please read the Important Notes on Page 5 and Page 6 before completing the form.
6. **An incomplete form and/or supporting documents will delay the processing.**

1 Applicant's Particulars

Name as in Identification Document (IN BLOCK LETTERS)		NRIC/CPF Account No.
<input type="text"/>		<input type="text"/>
Identification No.	Foreign Passport No.	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
		D D / M M / Y Y
Contact No.	Email	
<input type="text"/>	<input type="text"/>	
Overseas Address		
<input type="text"/>		
<input type="text"/>		

2 Bank Details and Certification (the "Bank Account")

NOTE:

1. The applicant will need to bear all bank charges for telegraphic transfer to an overseas Bank Account.
2. No bank certification is required if you have a POSB, DBS, OCBC or UOB account maintained under your Singapore NRIC.
3. The Bank Account must not be a trust account.
4. Please note that a cheque in Singapore Dollars may be issued, if your bank details are not in order.

Bank's Name	Bank Account No.
<input type="text"/>	<input type="text"/>

<i>► For Telegraphic Transfer only</i>	
<p>Recipient's Bank Details</p> <p>Recipient's Account Name <input type="text"/></p> <p>Recipient Bank's Address <input type="text"/></p> <p>Recipient Bank's SWIFT Code <input type="text"/></p> <p>Additional Bank Details e.g. IBAN, clearing code etc <i>► Optional</i> <input type="text"/></p>	<p>Intermediary Bank Details</p> <p>Intermediary Bank's Name <i>► Optional</i> <input type="text"/></p> <p>Intermediary Bank's SWIFT Code <i>► Optional</i> <input type="text"/></p>
<div style="background-color: #cccccc; padding: 2px; border: 1px solid black;">For Bank's Use</div> <p>The Bank certifies that the Bank Account, signature/thumbprint, name and identification number on this form belong to the applicant.</p> <p>Name of Bank Officer <input type="text"/> Date <input type="text"/></p> <p style="text-align: center;">D D / M M / Y Y</p>	
Signature/Thumbprint of Applicant	Bank Officer's Signature and Bank's Stamp

Please attach an original bank statement for any amendment made to the Bank Name and/or Account No..

3 Declaration and Agreement (It is mandatory to complete this page)

I confirm and declare as follows:

1. I have read the Important Notes as stated on Page 5 and Page 6 of this form. I understand and accept that this application is subject to CPF legislation and policies, and all such terms and conditions that may be imposed from time to time.
2. I satisfy all the conditions under “Conditions for Account Closure” under Important Notes at Page 5 of this form.
3. I am not holding an active Singapore Employment Pass or Work Permit.
4. I apply to withdraw all the monies standing to my credit in (1) the CPF, (2) my CPF Investment Account, if any; and (3) all my investments under the CPF Investment Scheme-Ordinary Account and CPF Investment Scheme-Special Account, if any.

Upon the approval of this application by the Central Provident Fund Board (the “Board”), if I am participating in these CPF schemes or authorised the use of my CPF savings for:

5. CPF Investment Schemes (CPFIS)

The Board will instruct:

- i. My agent bank to transfer all my CPFIS – Ordinary Account investments and cash balance* to me and to close my CPF Investment Account; and/or
- ii. My product providers to transfer all my CPFIS – Special Account investments* to me;

*These investments and cash balance will no longer be protected from any claims by creditors and/or the Official Assignee

6. Retirement Sum Scheme (RSS) – used my Retirement Account savings to purchase annuity/annuities under the RSS or used my annuity/annuities to apply for exemption from setting aside a retirement sum

The Board will instruct:

- i. The insurance company that such annuity/annuities will no longer subject to the RSS regulations; and
- ii. the surrender value, if any, will be payable to me directly in the event of termination of the annuity/annuities or to my beneficiary upon my demise.

7. CPF Housing Scheme

- i. CPF refunds will not be required to be made to my CPF account for CPF monies withdrawn for my existing property (properties), including the accrued interest when I dispose of them. I will be responsible for informing HDB and/or my lawyers on the above if I have an ongoing sale transaction.

8. Discounted Singtel (ST) shares

- i. I instruct the Board to sell* my discounted ST shares. I acknowledge that there will be brokerage charges deducted from the sale proceeds due to me.

*If you do not wish to sell your discounted ST shares, please contact the Board for alternative arrangements before submitting this CPF Account Closure form.

9. CPF LIFE

- i. I will cease my participation in CPF LIFE and I authorise the Board to terminate* my CPF LIFE Plan upon the approval of this CPF Account Closure application. I understand that upon the termination of my CPF LIFE Plan, the Board will pay me any CPF LIFE premium balance together with my CPF savings. The CPF LIFE premium balance is the total CPF LIFE premium that I have paid less the total payouts I have received from my CPF LIFE Plan. I understand that termination is irreversible.

*If you do not wish to terminate your CPF LIFE Plan, please contact the Board for alternative arrangements before submitting this CPF Account Closure application.

3 Declaration and Agreement (continue)

10. CPF Education Loan Scheme

- i. I now revoke the authorisation for all student(s) and wish to waive all repayment(s) of outstanding amount withdrawn* from my CPF account under the CPF Education Loan Scheme. I understand that this application to revoke my authorisation to use my CPF savings and to waive the repayment of CPF savings withdrawn from my CPF account under the CPF Education Loan scheme is irrevocable once this CPF Account Closure application is approved by the Board.

*The amount waived does not include the amount that has already been repaid by the student. If you do not wish to revoke your authorisation to use your CPF savings and to waive the repayment of CPF savings withdrawn from your CPF account under the CPF Education Loan Scheme, please contact the Board for alternative arrangements before submitting this CPF Account Closure application.

11. MediShield Life/ElderShield

- i. I authorise the Board to terminate* my MediShield Life and/or ElderShield cover(s) upon the approval of this application for CPF Account Closure. Upon the termination of my MediShield Life cover, the Board will pay the premiums deducted from the unused insurance period to the MediShield Life's premium payer's CPF savings.

*If you wish to continue your MediShield Life and/or ElderShield cover, please contact the Board for alternative arrangements before submitting this CPF Account Closure application.

12. If I am to lodge a report with the Board if there are any CPF contributions owed to me by my employer(s) or ex-employer(s), I can lodge the report via the Board's online form.
13. I irrevocably authorise the Board to share my NRIC number and/or other identification number and Bank Account information with the Government and other public sector agencies (including statutory boards) and authorised agents of the Government (collectively, the "the Government and Paying Agencies"), for the purpose of crediting cash payments from the Government and Paying Agencies to me using the Bank Account.
14. I also authorise the Board to credit any payment due to me:
 - i. under the CPF Act and its subsidiary legislation; and
 - ii. from the Government in respect of which the Board is the administrator, agent or trustee, to the Bank Account.
15. I irrevocably consent to and authorise the Bank, including any officer thereof, to disclose to the Board and the Government and Paying Agencies any information whatsoever relating to me and to the Bank Account as is necessary for the purpose of verifying and making payment to my Bank Account. This consent shall survive the termination of the Bank Account with the Bank and may be relied on and enforced as fully and effectively by the Bank as if it was addressed to the Bank.
16. I understand that the Board, the Government and Paying Agencies have the absolute discretion to decide whether to verify information relating to me or my Bank Account. I will not hold the Board, the Government and Paying Agencies responsible if they decide not to perform such verification.

NRIC/CPF Account No./Identity Card No.

Date

____/____/____
D D / M M / Y Y

Signature/Thumbprint of Applicant

4 Witness Certification (For Application Not Completed at a CPF Service Centre)

NOTE: Please fill in this section only if you are not completing this form at a CPF Service Centre or do not fulfil the conditions to submit via alternative channels at Page 7*. The witness must be an official from a Singapore Overseas Mission with his official seal/stamp duly affixed.**

I certify that the applicant had signed the form in my presence.

NRIC/CPF Account/Identity Card No.	Date	Name of Witness	Date
_____	____/____/____ D D / M M / Y Y	_____	____/____/____ D D / M M / Y Y
Signature/Thumbprint of Applicant		Signature/Thumbprint of Witness and Official Seal/Stamp	
[Signature Area]		[Signature Area]	

* We reserve the rights to reject application and supporting documents not witnessed or certified true in accordance with our requirements.

** Locations of Singapore Overseas Missions can be found at mfa.gov.sg.

5 What to Do Next?



Complete and return this form to us by
visiting **CPF Maxwell Service Centre** (please make an appointment via cpf.gov.sg/ClaAppt)



or
mailing it to:
Central Provident Fund Board
238B Thomson Road #08-00 Tower B Novena Square Singapore 307685

For Help



Call our hotline at
(+65) 6776-6776

OR



Visit cpf.gov.sg/AccountClosureFAQ
for more information

Have you

- read all Important Notes on Page 5 and Page 6?
- filled in all relevant fields?
- signed on pages 1, 3 and 4?
- attached **all required supporting documents**, as stated under Important Notes on Page 5?
- attached an original bank statement, **if you have made any amendment to the Bank Name and/or Account No.?**
- obtained the witness' certification, **if your application is not completed at a CPF Service Centre?**

For Board's Use

Accepted and Checked by:	<input type="checkbox"/> Revised Mode of Payment (if any): IBG / TT / CHQ Refer to NAC/SUPP/F/dated: _____
Name: _____ Date: _____	
Authorised by:	
Date of Processing:	
Remarks	

Important Notes

Conditions for Account Closure

You must satisfy the following conditions to close your CPF account and transfer your CPF savings:

1. You are not a Singapore Citizen or Permanent Resident and you are leaving or have left Singapore permanently with no intention to reside or work in Singapore;
2. You have renounced your Singapore Citizenship/Permanent Residency;
3. You are not a non-Malaysian residing in West Malaysia;
4. You are a citizen/Permanent Resident of a foreign country; and
5. You do not hold a valid Singapore Work Permit or Employment Pass

Original Supporting Documents (if applicable) for Account Closure

NOTE: If your application is not completed in person at a CPF Service Centre, **your application and all original supporting documents** (if applicable) must be witnessed and certified true by an official from a Singapore Overseas Mission with his official seal/stamp duly affixed.

1) Passports	Current & all old passports (used during your employment/residence in Singapore), with pages showing: <ol style="list-style-type: none">a. Your passport number, full personal particulars, signature and passport expiry dateb. the cancellation of long-term pass/dependent pass (if applicable)
2) Identification Documents	<ol style="list-style-type: none">a. Both sides of your currently valid Malaysian/foreign identity card or citizenship certificateb. Supporting documents showing your NRIC/UIN number with photo ID (e.g. Singapore NRIC, Singapore passport, Singapore Driving License, Singapore Foreign Identity Card etc)c. Any other original supporting documents showing your NRIC/UIN number (e.g. ICA renunciation letter, Singapore marriage certificate, Singapore birth certificate, CPF Statement of Account, CPF letters, ICA entry permit – Form 5 or Re-entry permit – Form 7)
3) Bank documents	<p>If you did not obtain bank certification or do not have a POSB, DBS, OCBC or UOB account maintained under your Singapore NRIC, please provide :</p> <p>an original bank letter/statement or certified true copy (with the bank officer's stamp, name and signature) of your bank statement, showing clearly your full name and bank account number.</p> <p>Online bank statements are not acceptable.</p>
4) Certification of Name Change (if applicable)	<ol style="list-style-type: none">a. Deed poll/change of name certificate/marriage certificate if the name in your passport/citizenship certificate/bank account differs from that in our records. The document must show clearly your original/maiden name and your new/married name.

We may request additional documents/information where necessary, for further verification.

Mode of Payment

1. Payment will be credited into the Bank Account as stated in Section 2 via:
 - a. Interbank GIRO (IBG) to a Singapore bank account;
 - b. Telegraphic Transfer to an overseas bank account where you will need to ensure that the bank accepts payment in Singapore dollars. You will need to bear all bank charges:
 - i. for telegraphic transfer to an overseas bank account
 - ii. if you provide insufficient bank account details resulting in an unsuccessful telegraphic transfer
 - c. Please note that a cheque in Singapore Dollars may be issued, if your bank details are not in order. Upon receiving the cheque, please ensure that you bank it in **within 6 months from the date of issuance to avoid paying additional charges for re-issuance of cheques**. You will also need to bear all bank charges for overseas bank clearance of cheque.
2. Please obtain your bank's certification of your Bank Account information at Section 2 or mail us your original bank statement for verification. Online bank statements are not acceptable.
3. Upon approval of your application, your CPF savings or part thereof will be forwarded to Inland Revenue Authority of Singapore (IRAS) to settle your liabilities (if any).

Service Standards

1. We will require 10 weeks of processing time from the point we have received all required documents. This excludes the time taken to transfer your CPF savings to your bank account, as it depends on the payment mode:
 - a. IBG: 2 working days
 - b. Telegraphic Transfer: 5 to 12 working days
 - c. Cheque: Time taken for the cheque to reach you will depend on your country's courier service

Alternative Channels to Submit your Account Closure Application

1. If you have a valid Singpass:

You can submit your application form and supporting documents via “My Mailbox”

Please proceed to:

- a. Login to [My Mailbox](#) using your Singpass and 2FA-authentication.
- b. Click on **+New Enquiry**.
- c. Select subject **Withdrawals due to Death / Leaving Singapore**, and category **Appeal – Withdrawal on Ground of Leaving Singapore and West Malaysia Permanently**.
- d. Upload your completed application form (Form [CPF-CA](#)) and required supporting documents as stated under Important Notes on Page 5 of the application form:
 - You do not need to complete section 4 of the application form (“Witness Certification”).*Note: if the file sizes are too large, you may need to submit using separate enquiries.*
- e. Click **Submit**.

In addition, please take note of the following information:

- i. **If you have a POSB, DBS, OCBC or UOB bank account maintained under your Singapore NRIC:**
 - a. At section 2 of the application form (“Bank Details and Certification”), fill in the details of this bank account.
- ii. **However, if your POSB/DBS/OCBC/UOB bank account is not maintained under your Singapore NRIC, or you intend to receive your CPF monies in another bank account, please submit:**
 - a. Your bank statement showing your bank account information and your residential address; and
 - b. An additional document e.g. utilities/phone bill etc which matches your residential address on your bank statement.

2. If you do not have a valid Singpass, but have a personal POSB, DBS, OCBC or UOB account maintained under your Singapore NRIC:

You can submit your application form and supporting documents via “Write to Us”

Please proceed to:

- a. Go to [Write to Us](#).
- b. Select from **A CPF member**.
- c. Select subject **Withdrawals due to Death / Leaving Singapore**, and category **Appeal – Withdrawal on Ground of Leaving Singapore and West Malaysia Permanently**.
- d. Upload your completed application form (Form [CPF-CA](#)) and required supporting documents as stated under Important Notes on Page 5 of the application form:
 - At section 2 of the application form (“Bank Details and Certification”), fill in the details of this bank account.
 - You do not need to complete section 4 of the application form (“Witness Certification”).*Note: if the file sizes are too large, you may need to submit using separate enquiries.*
- e. Fill in your personal details.
- f. Click **Submit**.