## **Alternative Channels to Submit your Account Closure Application**

## 1. If you have a valid Singpass:

You may submit your application form and supporting documents via Write to Us <u>with Singpass</u> verification.

### Please proceed to:

- a. Login to Write to Us using your Singpass and 2FA-authentication.
- b. Select the following details
  - I am: "A CPF Member"
  - I want to submit: "Request"
  - For whom: "Myself"
  - Subject: "Account services"
  - Category: "Account closure"
  - Sub category: "When you leave Singapore"
  - Message: "Foreigners Account Closure Application Submission"
- c. Upload your completed application form (<u>Form CPF-CA</u>) and required supporting documents as stated under Important Notes on Page 5 of the application form:
  - You do not need to complete section 4 of the application form ("Witness Certification").

Note: if the file sizes are too large, you may need to submit using separate enquiries.

- d. Verify that your contact details are correct.
- e. Click Submit.

# 2. If you do not have a valid Singpass, but have a <u>single-name</u> POSB, DBS, OCBC or UOB account <u>maintained under your Singapore NRIC</u>:

You may submit your application form and supporting documents via "Write to Us" <u>without Singpass</u> <u>verification.</u>

## Please proceed to:

- a. Go to Write to Us. You do not need to login using Singpass.
- b. Select the following details
  - I am: "A CPF Member"
  - I want to submit: "Request"
  - For whom: "Myself"
  - Subject: "Account services"
  - Category: "Account closure"
  - Sub category: "When you leave Singapore"
  - Message: "Foreigners Account Closure Application Submission"
- c. Upload your completed application form (<u>Form CPF-CA</u>) and required supporting documents as stated under Important Notes on Page 5 of the application form:
  - At section 2 of the application form ("Bank Details"), fill in the details of this bank account1.
  - You do not need to complete section 4 of the application form ("Witness Certification").

Note: if the file sizes are too large, you may need to submit using separate enquiries.

- d. Complete "My Contact Details" section.
- e. Click Submit.

<sup>&</sup>lt;sup>1</sup> Note that this mode of application is only applicable for single-name POSB, DBS, OCBC, or UOB account maintained under your Singapore NRIC. <u>No other payment method can be accepted.</u>