



# HOW TO Submit CPF contributions with CPF EZPay

FTP



CPF Board



CPF Board



cpf\_board



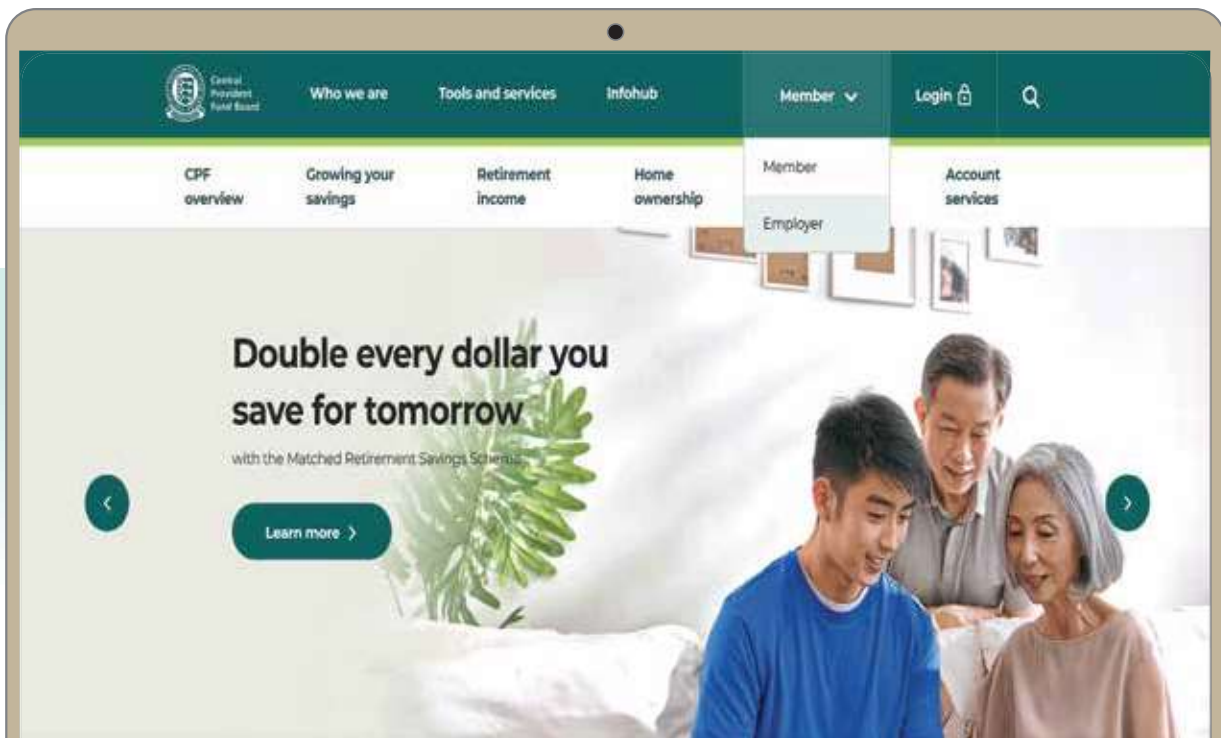
CPF Board

## CPF EZPay - FTP (File Specifications)

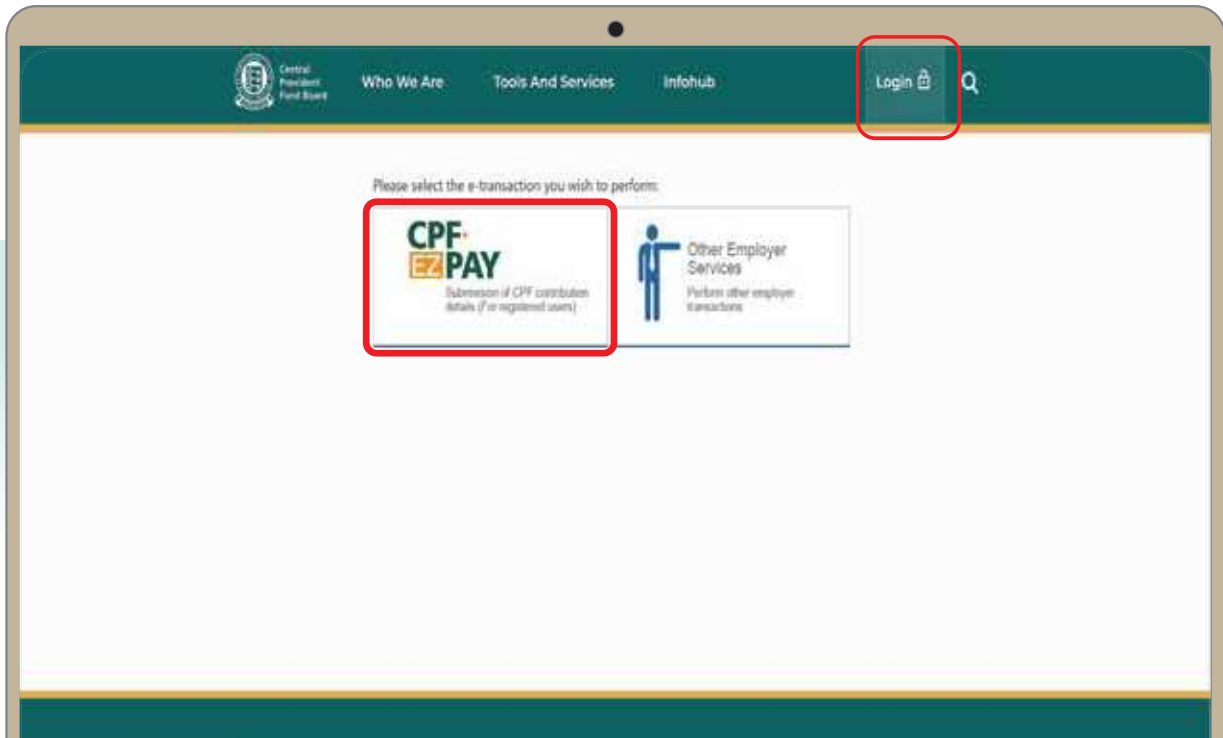
The File Transfer Protocol (FTP) mode enables you to prepare your CPF submission details offline, and only log in to CPF EZPay when you are ready to perform your submission.

If you wish to generate your own FTP file for submission, please ensure that your file complies with the [FTP File Specifications \(effective 1 Jan 2022\)](#) (PDF, 0.3 MB).

1. Go to [cpf.gov.sg](https://cpf.gov.sg)
2. Select **Employer**

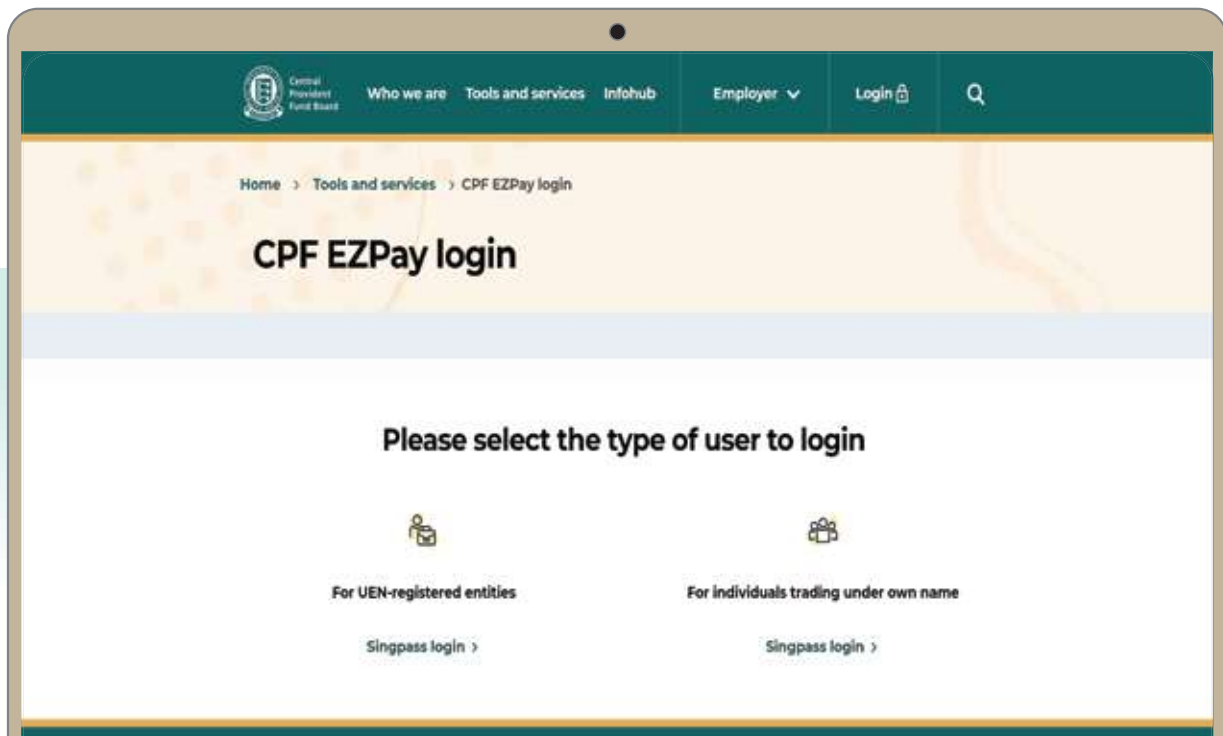


3. Click on **Login**, then **CPF EZPay**.

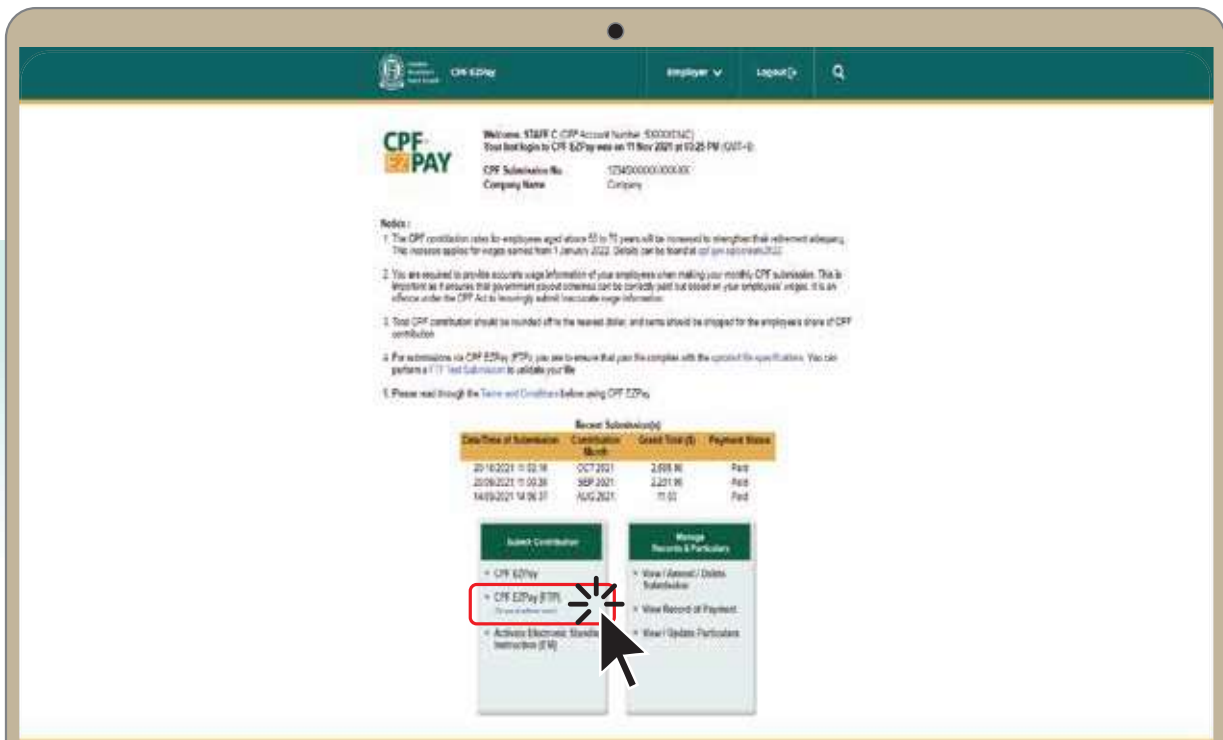


4. Select the type of business entity applicable to you and log in with your **Singpass**.

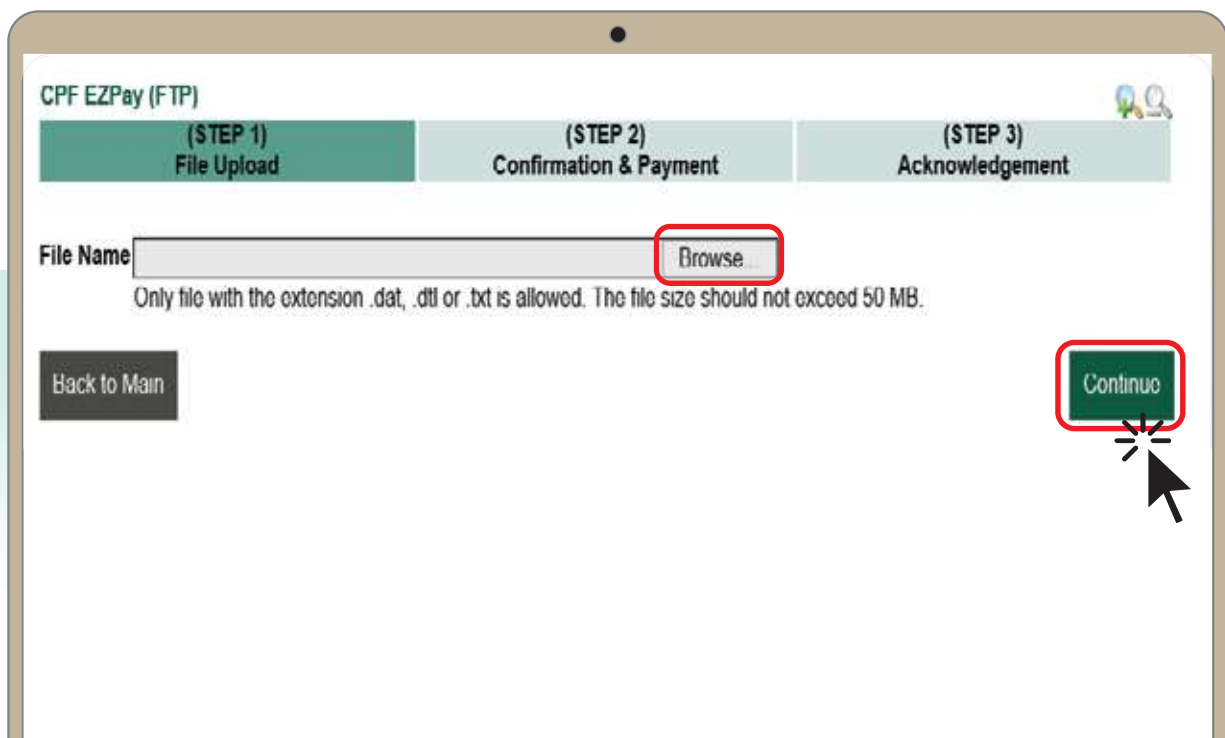
For UEN-registered entities, [learn how](#) to setup and assign access to your user in Corppass portal.  
For individuals trading under own name, [learn how](#) to manage your user's access in CPF EZPay.



## 5. Select CPF EZPay (FTP).



## 6. Click on **Browse** to select the file to be submitted and click on **Continue**.



## Submit CPF contributions with CPF EZPay FTP

7. Check your submission before selecting **Direct Debit**, **PayNow QR** or **eNETS** to complete the transaction.

CPF EZPay (FTP)


(STEP 1) File Upload      (STEP 2) Confirmation & Payment      (STEP 3) Acknowledgement

File Name      Successful file (Mar21).txt

S/N	CPF Submission No.	Month Paid For	Advice Code	Amount (\$)
1.	12345XXXXX-XXX-XX	MAR 2021	63	2,493.50

Pay By

Back      DIRECT DEBIT      PAYNOW QR      eNETS

Deduction On  \*

\*Click to change the deduction date

8. You have completed your CPF submission.  
You will receive a copy of this acknowledgement via email.

CPF EZPay (FTP)

The print form is created in Adobe Portable Document Format (PDF). To view and print the form, you will need Adobe's free Acrobat Reader. You can download it by clicking on the Get ADOBE READER icon.

(STEP 1) File Upload      (STEP 2) Confirmation & Payment      (STEP 3) Acknowledgement

**CPF EZPay Acknowledgement**

CPF Submission No.      12345XXXXX-XXX-XX  
Total Amount (\$)      2,493.50  
Submitter NRIC/FIN      SXXXX014C  
Date/Time of Submission      18/03/2021 07:51:29 AM  
Payment Mode      Direct Debit  
Deduction On  
File Name      Successful file (Apr12).txt  
Submission Status      Submitted (Click [here](#) to view your submission details.)

Month Paid For	Advice Code	Amount (\$)
MAR 2021	63	2,493.50
Grand Total		2,493.50

Notes:

- Your file(s) will be processed on the same day if you submit your file by 5.15pm. Files submitted after 5.15pm will be processed the next day.
- Your CPF submission can be amended anytime before 5.15pm on the day of submission.

Back to Main      Upload Another File